

**LORAIN BOROUGH / REGULAR COUNCIL MEETING**  
**January 11, 2012**

The meeting was called to order at 7:00 PM by President Harold Berkebile, Jr. President Harold Berkebile, Jr. led Council in the Pledge of Allegiance. Roll call was taken by Michelle Misner. Council members in attendance:

Mr. Harold Berkebile, Jr.  
Mr. John Raspotnik

Mr. John Custer  
Mr. Gary Hoffman

Mr. James Fresh  
Mr. Ken Gibson

Also in attendance:

Mayor George Randolph  
Solicitor Alex Svirsko

Fire Chief Tom Callihan

Engineer Ken Mesko

Due to a scheduling conflict, Fire Chief, Tom Callihan, was permitted to give the Fire Chief Report at this time.

**Fire Chief Report**

Fire Chief, Tom Callihan, reported a slow month of December. All Council members are invited to training classes, now being held on Sundays. Haz Mat classes will be held on February 12, 2012 at 8:30 AM. New Council members are reminded of outstanding NIMS certifications. The 2011 DHS Grant has been written and submitted. It is for \$24,000. The IKEA Kitchen Grant has also been submitted and they are waiting for the voting to take place on January 24, 2012. The Department raised over \$3,000.00 for the fire victim along with a number of household items and clothing. Santa and Sleigh were out each night during the week before Christmas.

**Minutes**

A motion was made by John Custer second by James Fresh to approve the Minutes from the December 14, 2011 Regular Council Meeting and the January 4, 2012 Reorganization Meeting as written.

**MOTION CARRIED 6-0**

**Treasurer Report**

Michelle Misner reviewed the following reports with Council:

- December Balance Sheet
- December Deposit Detail
- December Profit & Loss Budget vs. Actual
- December Transaction List by Vendor
- December Municipal Authority Reports
- December Payroll

Michelle Misner noted to Council that there was a double payment made from the Park Payroll to the General Fund for the month of July 2011. It gave an inaccurate view of the amount of money spent for the park on the Profit & Loss report.

A motion was made by James Fresh second by John Raspotnik to accept the Treasurer's Report as written.

**Tax Collector Report**

Carol Petry submitted the following Tax Collector Report for December 2011:

\*R.E.: \$1482.88      \*511 P/C: \$16.50      \*EIT 2011: \$1963.56

A motion was made by John Custer second by Gary Hoffman to accept the Tax Collector's Report as written.

**MOTION CARRIED 6-0**

**Correspondence**

Michelle Misner discussed the following correspondence that was submitted to Lorain Borough:

- A letter of intent from James Hollis was read to Council. Further discussion moved to New Business.
- A letter of intent from Michael Hammers was read to Council. Further discussion moved to New Business.
- Johnstown Redevelopment Authority. This was given to Ken Mesko prior to the meeting. Further discussion moved to New Business.
- FEMA. This was given to Alex Svirsko prior to the meeting. Further discussion moved to New Business.
- DCMR Bureau of Recreation and Conservation grant brochure. No further discussion needed.
- Newly Elected Officials Training. Harold Berkebile said that this type of training is very beneficial, but he has attended free seminars that are held closer to Johnstown. No further discussion needed.
- Police Civil Service Training. No further discussion needed.
- EQT – “What you should know about natural gas pipeline safety.” No further discussion needed.
- PA One Call – Locator Program and Board Meeting Notice. No further discussion needed.
- Atlantic Broadband schedule of fees. No further discussion needed.
- Penelec – Locking in electricity rates. Further discussed under Good of the Borough.
- PENNDOT – Free workshop for Traffic Signs. No further discussion needed.
- Cambria County Emergency Management Agency – Cambria County Hazard Mitigation Plan. A resolution was sent. Michelle Misner to call Allen Kline to get the Hazard Mitigation Plan for Stoneycreek.

**Citizen / Visitor Comments**

Citizens Signed In: Daniel Kiser

All citizens in attendance were present to observe. No comments were made.

**Mayor / Police Report**

Mayor George Randolph reviewed the Police Report submitted by the Johnstown Police Department for the month of December 2011. There were 28 calls with no arrests. He addressed the storm sewer project that runs across his property. The job was not done to benefit Mayor Randolph; it

also affected three other residents and their property. The sewer line was damaged and the job was not rushed to be done. The lines collapsed and caused very large sinkholes and water runoff that were potentially dangerous.

### **Sewer Report**

Ken Mesko briefly discussed the mound of fill on Oakland Avenue on the old Slovenian Hall property. If it is on private property, there isn't much that can be done. If it is in the right of way, then it could be discussed. It was deemed that it is on private property. James Fresh will speak with the property owner to see why it's all there and what the future plans are for it. He discussed the Sewer System Plan. The DEP Redevelopment Authority has mandated all the work that has been done the last few years: dye testing and TV examination of sewer lines. The dye testing is only done on structures that have downspouts and drainage that goes into the ground with outlets that can't be traced. All of this testing is being done for compliance with the State. Once all the testing and examination is done, a proposal will be presented with cost-effective ways of becoming compliant. The 396 Ohio Street project has an agreement in place. The contractor needs to begin the work. Ken suggests forming a committee to look at the storm and sanitary sewers and he can get them all up to speed with what is going on. Ken will set a workshop up with council.

The Highland Drive Bridge was brought up. Harold Berkebile, Jr. got in touch with the state and they are sending someone out to take a look. Michelle Misner was asked to find the latest Bridge Inspection of the bridge over Sam's Run. James Fresh is to get together a list of bridge projects for Spring & Summer.

### **Park Commissioner's Report**

No Report.

### **Streets, Lights, Safety**

James Fresh discussed recent work that has been done. Lohr Street pipe was cleaned up with Rob Stern. It was discovered that there haven't been any vehicle mileage logs since 2010. The Ohio Street dump was checked for missing materials. Someone has been stealing manhole covers. There used to be about 15 covers and there are now four left. The manhole covers that are left are being brought back to the Borough Building. The vehicles need repairs. The brakes are bad on the pickup truck and the dump truck needs repairs on the bed. Rob Stern is working few hours until more are needed.

### **Borough Property**

No Report.

### **Housing, Ordinance, and Printing**

No Report.

### **Finance, Taxes, and Appeals**

No Report.

## **Solicitor's Report**

Alex Svirsko discussed the Flood Plain Ordinance. He has been in touch with FEMA and sent a final copy. It will be enacted in February if it is approved by FEMA. He has not yet sent the letter to the woman who has not paid the invoice for the Green Valley Street stop sign. There is a Resolution for the Johnstown Police Department contract. This has been moved to New Business. A letter was sent to James Jacobs, the attorney representing the McDaniel's complaint. Harold Berkebile brought up the Fire Escrow Ordinance so we can follow up on the burnt house in the Borough. Michelle Misner to find the Fire Escrow Ordinance. This has been moved to New Business.

## **Unfinished Business**

Possible new garbage ordinance requiring one waste management service and bill the residents. Deemed it would be a burden. Moving permits need to be enforced in the area. The council members noticing people moving in and out need to tell them to get the required permits.

The Highland Drive Bridge was discussed during the Sewer Report.

The camera security system for the park: Security Systems of America was mentioned and Gary Hoffman will look into their services.

Independent Permit Contractor – no discussion.

2012 Park Rates has been moved to New Business.

Computer at the office is not needed.

Reformatting the office laptop has been moved to New Business.

USSCO will continue to be used as a free Notary service, when needed.

## **New Business**

A motion was made by James Fresh second by Ken Gibson to appoint Michael Hammers as Council Member. A roll call vote was made with all votes unanimous.

**MOTION CARRIED 6-0**

A motion was made by John Custer second by Ken Gibson to authorize Ken Mesko to submit the semi-annual report.

**MOTION CARRIED 6-0**

A motion was made by John Custer second by Gary Hoffman to approve the necessary repairs made to the trucks.

**MOTION CARRIED 6-0**

The Kubota bucket will be painted. James Fresh will purchase the paint needed. No vote is needed for this repair.

A motion was made by John Custer second by Gary Hoffman to purchase a TracFone for Rob Stern to use during work hours.

**MOTION CARRIED 6-0**

A motion was made by John Custer second by John Raspotnik to approve the resolution to retain the Johnstown Police Department for Borough protection.

**MOTION CARRIED 6-0**

A motion was made by John Custer second by Gary Hoffman to authorize Alex Svirsko to send the Fire Escrow Ordinance to the DCED as-is.

**MOTION CARRIED 6-0**

A motion was made by Ken Gibson second John Custer to authorize Alex Svirsko to update the Fire Escrow Ordinance, if needed.

**MOTION CARRIED 6-0**

A motion was made by John Custer second by John Raspotnik to keep the 2012 Park Rates the same as 2011.

**MOTION CARRIED 6-0**

A motion was made by John Raspotnik second by Gary Hoffman to allow Michelle Misner to have the Borough laptop reformatted and reloaded.

**MOTION CARRIED 6-0**

A motion was made by Gary Hoffman second by John Custer to have the signs at the park changed to "No Pets."

**MOTION CARRIED 6-0**

### **Good of the Borough**

Michelle Misner is to contact different electricity providers to find the best rates.

### **Bill Approval**

A motion was made to pay all the bills listed in the Unpaid Bills Report by John Custer, with a second by John Raspotnik.

**MOTION CARRIED 6-0**

### **Adjournment**

There being no further business, a motion was made by James Fresh second by John Custer to adjourn at 9:05 PM.

**MOTION CARRIED 6-0**

Submitted by:

Michelle Misner – Secretary / Treasurer