

**LORAIN BOROUGH / REGULAR COUNCIL MEETING**  
**April 11, 2012**

The meeting was called to order at 7:00 PM by President Harold Berkebile, Jr. President Harold Berkebile, Jr. led Council in the Pledge of Allegiance. Roll call was taken by Michelle Misner. Council members in attendance:

Mr. Harold Berkebile, Jr.  
Mr. John Raspotnik

Mr. John Custer  
Mr. Gary Hoffman

Mr. James Fresh  
Mr. Ken Gibson

Also in attendance:

Mayor George Randolph

Engineer Ken Mesko

Solicitor Alex Svirsko

**Minutes**

A motion was made by John Custer second by Ken Gibson to approve the Minutes from the March 14, 2012 Regular Council Meeting as written.

**MOTION CARRIED 5-0**

At this time John Raspotnik arrived at the meeting.

**Treasurer Report**

Michelle Misner reviewed the following reports with Council:

- March Balance Sheet
- March Deposit Detail
- March Profit & Loss Budget vs. Actual
- March Transaction List by Vendor
- March Municipal Authority Reports
- March Payroll

A motion was made by John Custer second by John Raspotnik to accept the Treasurer's Report as written.

**MOTION CARRIED 6-0**

**Tax Collector Report**

Carol Petry submitted the following Tax Collector Report for March 2012:

\*R.E.: \$12,410.88    \*O/T: \$5,410.75    \*EIT 2011: \$725.00

A motion was made by Gary Hoffman second by James Fresh to accept the Tax Collector's Report as written.

**MOTION CARRIED 6-0**

**Correspondence**

Michelle Misner discussed the following correspondence that was submitted to Lorain Borough:

- The COG Regional Enforcement Program service selection. This is moved to New Business to decide which services are to be decided.
- 2012 PMAA Spring Manangement Workshop
- DCED Tax Collection Training Workshop

- CCDES – SkyWARN Severe Weather Program
- Capitol Hill Authority Report Newsletter
- The Water Authority Agreement paperwork. This is moved to New Business.
- The 2011 General Fund Audits from Kotzan and Associates.
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The above items were reviewed by Council.

### **Citizen / Visitor Comments**

No comments.

### **Fire Chief Report**

No report presented. A paper report was delivered prior to the meeting. There were 14 calls between March 14, 2012 and April 11, 2012. There was an average of 5 firemen per call. A grant will be written to the DCED for the replacement of concrete in front of the truck bays in March. The SAFERS DHS grant has been written and submitted. The Fireman’s Federation Grant has been granted and they are awaiting the check. The American Disability Act Grant is being written. The DCNR Matching Grant for the Polaris Skid Unit is completed and submitted.

### **Mayor / Police Report**

Mayor George Randolph reviewed the Police Report submitted by the Johnstown Police Department for the month of March 2012. There were 19 calls with four arrests. In the past, Mayor Randolph and John Raspotnik would take photos of neglected properties and as of 2011, only three properties that were settled with the magistrate. Randolph asked Michelle Misner to contact the magistrate’s office to see what the delay is on the outstanding cases. Jim Fresh then asked Mayor Randolph for the addresses and would visit the magistrate office personally to inquire the status on some of the citations filed. The sinkhole on Porter Street is getting bigger. The pipe repair still needs to be done and then hot patched. A safety cone will be placed at the site until the repairs are made. Mayor Randolph allowed a resident to move rotted railroad ties to the off-site storage area (formerly known as the “clean dump”). It was agreed that no more materials can be stored in the off-site storage area. Workers are permitted to collect dead animals from yards and workers are permitted to only cut up a downed tree to clear the roadway. Trees that are on private property are not to be hauled and delivered to the off-site storage area. Randolph witnessed someone above Ohio Street hitting golf balls across Ohio Street towards the off-site storage area. Jim Fresh said he would be on the lookout for anyone doing that in the future. It was made known that the hollow on President Berkebile’s property has been cleaned up.

### **Sewer Report**

Ken Mesko mentioned that all reports have been filed. He has had no response from the DEP and will follow up for the sewer test for this year. There were some corrections made to the dye testing report and it is complete and will get the list to Michelle. The TV review is completed and Ken will get a list to Jim Fresh of violations. Some manholes were inaccessible so some of the lines were missed. The 396 Ohio Street issue; they are meeting with the contractor to find out when the work will begin. Ken will contact the contractor involved with the Porter Street repair to find out when the work will begin. The cost quoted for that work is \$2,990.00. At the workshop, the new sewer rental billing was

discussed and an agreement was made to have RDM handle the billing. This is moved to New Business. Ken continues to encourage us to apply for a PennVest grant/loan to help pay for projects.

### **Park Commissioner's Report**

Gary Hoffman said that the water is on at the park and that the park is clean. A part for the stove was ordered in hopes that it will fix the current issue. It cost \$106. The workers will alternate opening and closing the park. It was also suggested that the Council members arrange to help open, close and clean the park to not have the full burden put on the workers for every weekend.

### **Streets, Lights, Safety**

John Raspotnik informed Council of how dark it is by the playground and he has witnessed activity going on at night that shouldn't be permitted. Jim Fresh considered chaining up before the entrance to the park. Jim Fresh reports the streets have been cleaned, the workers have been working on repairing the kitchen, the drain ditches have been cleaned and Terry Street will be hot patched next week.

### **Borough Property**

No Report.

### **Housing, Ordinance, and Printing**

No Report.

### **Finance, Taxes, and Appeals**

No Report.

### **Solicitor's Report**

Alex Svirsko spoke with President Berkebile regarding the water termination agreement with the water company. This has been moved to New Business. The Flood Plain Ordinance needs to be approved; the whole process needs to be completed by June 2012. This has been moved to Unfinished Business.

### **Unfinished Business**

A motion was made by John Custer second by John Raspotnik to accept the Flood Plain Ordinance mandated by FEMA.

**MOTION CARRIED 6-0**

The Renter's Ordinance that was proposed in the summer of 2011 was briefly discussed again. It was agreed to continue to wait on looking into it more.

A motion was made by John Custer second by Gary Hoffman for the Borough to join the Johnstown Chamber of Commerce to take part in the energy pool and other benefits.

**MOTION CARRIED 6-0**

Michelle Misner is to contact Nick Bailey regarding attending a meeting to discuss the services they offer.

**New Business**

Michelle Misner requested the change of the May meeting to May 16, 2012. It will be advertised in the newspaper, per the Sunshine Law.

Michelle Misner presented a draft of the Spring 2012 Newsletter. It was agreed the cleanup days for the Borough will be May 22 & 23, 2012. Michelle will contact the dumpster company used last year to set that up.

RDM, the new water authority, will be selected to bill the sewer rental fees. The billing will be done quarterly. The agreement RDM presented includes termination of service a month after the billing cycle, if delinquent. There is a \$25 shut-off charge, a \$25 reinstatement of services fee and the balance due on the account. All is taken care of by the water authority.

A motion was made by Ken Gibson second by Gary Hoffman to appoint RDM as the sewer rental biller at \$1.60 per bill.

**MOTION CARRIED 6-0**

A motion was made by James Fresh second by John Raspotnik to set the frequency of sewer rental billing to quarterly.

**MOTION CARRIED 6-0**

A motion was made by John Raspotnik second by Gary Hoffman to make an account delinquent 30 days after the due date on the bill.

**MOTION CARRIED 6-0**

A motion was made by Ken Gibson second by John Custer to order the coupler for the park stove at an amount of \$106.20.

**MOTION CARRIED 6-0**

**Good of the Borough**

Michelle Misner reminded the attendees of the upcoming Spring Dinner they agreed to attend. The date, time and address were provided on the agenda.

**Bill Approval**

A motion was made to pay all the bills listed in the Unpaid Bills Report by John Custer second by Gary Hoffman.

**MOTION CARRIED 6-0**

**Adjournment**

There being no further business, a motion was made by John Custer second by Gary Hoffman to adjourn at 8:42 PM.

**MOTION CARRIED 6-0**

Submitted by:

Michelle Misner – Secretary / Treasurer